



## Preschool Tuition & Fees Agreement

Student's Name: \_\_\_\_\_

This Agreement reserves a place at Oak Grove Preschool for the school year 2010-2011 at a tuition rate as follows:

2 mornings a week (9:00 a.m. – 12:00 noon)  
\_\_\_\_\_ 9 Payments of \$155 or \$1,395 plus \$75 registration

3 mornings a week (9:00 a.m. – 12:00 noon)  
\_\_\_\_\_ 9 Payments of \$180 or \$1,620 plus \$75 registration

5 mornings a week (9:00a.m.- 12:00 noon)  
\_\_\_\_\_ 9 Payments of \$210.00 or \$1,890 plus \$75 registration

We agree to pay the tuition specified herein for the above student according to the payment schedule below:

Tuition is due on the first day of each month.

A \$25.00 late fee will be assessed for any tuition not received by the 5<sup>th</sup> of the month.

A \$30.00 fee will be assessed for returned checks.

Automatic debit for payment of tuition is available upon request.

A 5% discount is offered for payment of full tuition at the beginning of the school year.

A 5% discount will be applied to the tuition for multiple children of families after the first child is enrolled in the preschool at full rate.

We understand that we are responsible for the tuition charged for our child to attend preschool. According to the Parent Handbook, we agree to provide the Preschool Director with at least 30 days advance, written notice of intent to withdraw a child from the preschool. If we fail to provide such notice, one month's full tuition will be due. Absence from the classroom does not constitute withdrawal from the preschool.

We understand that Oak Grove Preschool is a nonprofit organization that relies completely on tuition to pay operating expenses. If tuition payments cannot be made because of an emergency situation, we must inform the Preschool Director immediately so that a plan can be agreed upon to resolve tuition payments.

Non-payment of tuition over 30 days may result in the dismissal of the child from preschool. Should we fail to pay the required tuition payments, the preschool may find it necessary to forward our account to a collection agency for payment.

We understand that the registration fee is non-refundable, and that our regular monthly payments, as noted above, are required for our child to remain in Oak Grove Preschool.

By: (Please print name) \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

By: (Please print name) \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_